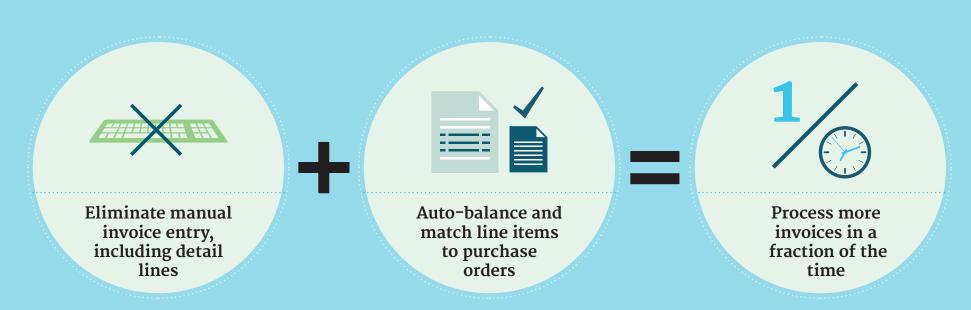# AVOID THE MONTH-END CRUSH

By automating your AP process with document management,
you avoid the month-end crush and improve the bottom line.

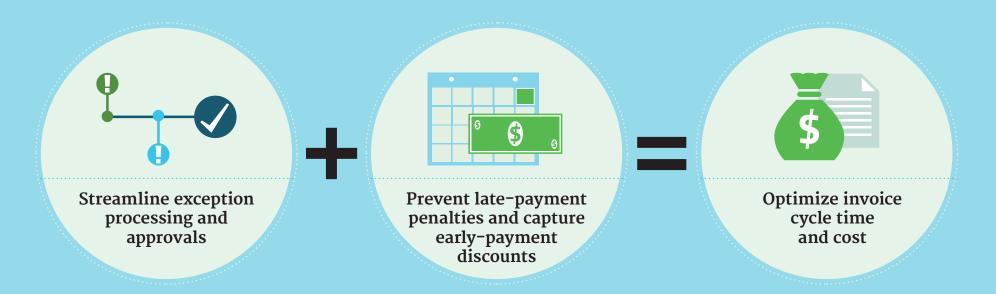## AP CLERK | Go home on time

Eliminate manual invoice entry, including detail lines

+

Auto-balance and match line items to purchase orders

=

Process more invoices in a fraction of the time

INVOICE PROCESSING TIME

BEST IN CLASS	INDUSTRY AVERAGE	LAGGARD
3.7 DAYS	**8.8** DAYS	**14.3** DAYS

WITH DOCUMENT MANAGEMENT

4 HOURS*

AP MANAGER | Manage increased invoice volume with ease

Streamline exception processing and approvals

+

Prevent late-payment penalties and capture early-payment discounts

=

Optimize invoice cycle time and cost

EARLY-PAYMENT DISCOUNT CAPTURE RATE

BEST IN CLASS	INDUSTRY AVERAGE	LAGGARD
65.8%	**42.7%**	**8.9%**

WITH DOCUMENT MANAGEMENT

75%**

CFO/CONTROLLER | Increase cash flow and visibility

Decrease operating costs

+

Optimize process efficiency

=

Improve cash management

INVOICE PROCESSING COST ($US)

BEST IN CLASS	INDUSTRY AVERAGE	LAGGARD
$4.00	**$9.60**	**$23.33**

WITH DOCUMENT MANAGEMENT

$1.76*

With document management, you capture invoices electronically – whether fax, mail, email, EDI, etc. – and deliver them to the appropriate people for review, approval and coding.

By electronically managing the documents and information that drive AP processes, you decrease processing time, capture early-payment discounts and decrease processing costs. And with increased visibility into processes, you manage your organization based on real-time information.

Avoid the month-end crush. Automate AP.

Learn More at OnBase.com/AP »

OnBase by Hyland