OnBase Performance Audit

Overview

Naviant's OnBase Performance Audit provides customers with a detailed system audit from a Certified OnBase Resource. The Audit analyzes and documents the current technical state of your system in regards to efficiency/areas of improvement, and provides recommendations to ensure the future health of your system. Audit is completed by one of our experts and takes 40-60 hours depending on the size and scope of your solution.

Benefits of an Audit

- Identifies technical inefficiencies and areas of weakness to ensure you get the most out of your solution
- Documents a "System Map" for disaster recovery planning
- Analyzes efficiency of infrastructure environment surrounding OnBase
- Provides a oundation for effective management decisions

Audit Includes

Summary	Overview, Servers, OnBase Database, Document Storage and Security, Scanning, Document Ingestion, Document Retrieval, Workflow/WorkView, Customer Planned Growth, Peak License Usage (90 Days)
Recommendations	Performance Enhancements, System Clean Up, Administrative Tasks
Server Technical Data	Database, Database Maintenance Plans, File Storage, Web/App Server, Processing Server
Software	Software, Software Gaps
OnBase Statistics	Module Licensing Registered with Hyland, Disk Group Summary, Documents, Platter & Data Management, Locks, Document Type Usage
Document Storage & Security	Network Security, File Share Security, Global Settings, User Groups and Rights, Security Overrides, User Accounts, Document Retention Configuration, Windows Services, Web Sites, Application Pools
Scan Volumes	Scanning Summary by Scan Queue, User Summary by Date, Scan Queue Summary, Document Type Summary
Document Ingestion	Documents Ingested by Method (90 days), COLD Configuration Settings, DIP Configuration Settings, Autofill Keyword Sets, Scheduled Processes, Notable Keyword Types
Document Retrieval	Custom Queries, Scripts and Script Hooks, Folder Type Configuration
Workflow / WorkView	Queue Counts, Admin Processing Privileges, Notable Queue Settings, Configured Logging, Workflow Notifications, WorkView Notifications, Legacy Timers, Unity Scheduler Timers