OnBase®
by Hyland

FILL THE GAPS IN YOUR ORDER-TO-CASH AUTOMATION STRATEGY

From accelerating document processing to improving accessibility and process management, OnBase ensures you turn orders into cash as quickly as possible. The solution perfectly complements your other systems by keeping them up-to-date through seamless integration. Depending on the needs of your organization, OnBase is applicable to many processes throughout the Order-to-Cash cycle, including:

CONTRACT MANAGEMENT

- Streamline request, creation, authoring and approval processes
- Distribute contracts to customers for review, approval and signature
- Store contracts in one, central location for amendments and lifecycle management

ORDER PROCESSING & FULFILLMENT

- Capture and validate order information
- Store and automatically route order documents for review
- Create customers orders seamlessly

PROOF OF DELIVERY AND RECEIPT

- Capture signed proof of delivery documents anytime, anyplace
- Access proof of delivery from OnBase instantly
- View documents directly within your accounting system

BILLING

- Acquire customer invoices instantly from your accounting system
- Collate all related documents
- Provide all documentation to customers immediately

CREDIT & COLLECTIONS

- Track open invoices
- Run aging reports
- View invoice aging dashboards

DISPUTE RESOLUTION

- Capture correspondences and notes
- Provide central access to all related documents
- Gain visibility into staff workload

PAYMENT PROCESSING

- Capture remittance and check data
- Validate captured information automatically
- Create Image Cash Letter (ICL) for deposit through Check 21

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