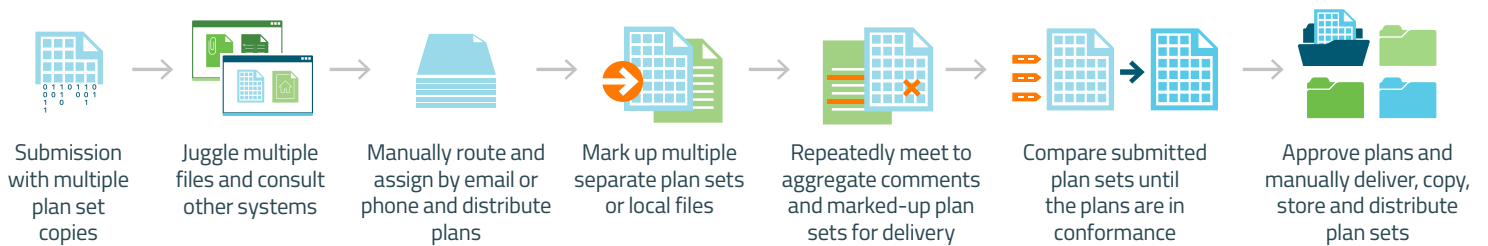# Is your plan review process a black hole?

OnBase eliminates paper and automates processes for transparent and efficient reviews

You may have many tools at your disposal during the plan review process. But can you track the entire process of review at every stage? Do you have an end-to-end solution that offers your reviewers and submitters a seamless experience? And does that system allow you to consolidate each reviewer's comments and mark-ups on a single copy to send back to the submitter? Is there a single authoritative file, as opposed to multiple copies stored in different locations?

If not, your plan review process might be a black hole of wasted staff time.

| Submission with multiple plan set copies | Juggle multiple files and consult other systems | Manually route and assign by email or phone and distribute plans | Mark up multiple separate plan sets or local files | Repeatedly meet to aggregate comments and marked-up plan sets for delivery | Compare submitted plan sets until the plans are in conformance | Approve plans and manually deliver, copy, store and distribute plan sets |

What if you could eliminate the black hole?

OnBase transforms your plan review process with one solution for submission, process management, collaboration, version control and long-term storage.

OnBase centralizes all types of critical information and documents, connecting to other systems you need while considering plans and completing reviews. In addition to leveraging existing information, OnBase Plan Review combines an external portal for submission with an internal dashboard to manage staff assignment and deadlines and increase transparency.

The solution also supports real–time collaboration on a single file, with mark-ups and comments visible to all reviewers. Plan viewer tools compare and highlight changes, and the solution then automatically creates correspondence that brings together all review comments.

Final plans are stamped and immediately stored electronically, eliminating costly plan set storage while making retrieval fast and convenient, including for first responders and other users. OnBase eliminates the black hole by managing documents, process, collaboration and storage in a single platform.

OnBase displays the related content within the core system user interface

One platform **Unlimited potential**

OnBase®
by Hyland

OnBase goes beyond local file copies, expensive integration and custom code, with an end-to-end, configurable submission, review, approval and storage processes.

ONBASE
PLAN REVIEW

OnBase by Hyland

1 Centralize all content and plans

2 Configurable automation without custom code

3 Collaborate, share and store

1. Centralize all content and plans: Plan review cloud solutions often have only basic repositories with limited capabilities. OnBase delivers full and secure document management capabilities on a single platform that connects to all your solutions – creating a single repository for information and review-related documents.

2. Configurable automation without custom code: OnBase automates plan review and other government processes without costly custom code and services. The automation is easy to configure and expand and uses your review structure as a guide. With OnBase, you don't have to change, but if you need to adapt, you can do it affordably and quickly.

3. Collaborate, share and store: While OnBase Plan Review manages the review process, there are still related files and documents managed via file cabinets, email inboxes and local copies. OnBase supports collaboration on a single file and can consolidate all related documents in a single long-term storage location. Once the review is final, share final plans with other departments like emergency and public safety, tax, community development and more. OnBase manages collaboration and sharing without the worry of having multiple copies or long term paper storage.

OnBase eliminates the black hole of plan review with a single solution to manage content, processes, collaboration and storage that integrates to other key solutions across your organization.

Learn more at **OnBase.com/Government ››**

OnBase® by Hyland